

AGENDA REVIEW MEETING

PONTIAC CITY COUNCIL
Thursday, March 13, 2014
5:30 p.m.
11th Session of the 9th Council

Call to order

Invocation

Pledge of Allegiance

Roll Call

Authorization to Excuse Members from Meeting

Amendments to and approve of the agenda

Approval of the Minutes

1. March 6, 2014

Mayor or Deputy Mayor Report

Departmental Head Reports

Special Presentation (if any)

Community Announcement

Recognition of Elected Officials

Public Hearings

Public Comment

Miscellaneous

2. Report received from the Pontiac City Council concerning a resolution for Rizzo Environmental Services (Deferred from last week)
3. Resolution for the March 3, 2014 Finance Subcommittee Meeting.
4. Report received for resolution for Charitable Gaming License for The Michigan Animal Rescue League
5. Report received from the City Administrator for the proposed purchase of two modules from BS&A.
6. Report received from the Mayor's Office for the Proposed Ordinance for the Arts Commission.

Clerk and Council Closing Comments

Adjournment

March 6, 2014

**Official Proceedings
Pontiac City Council
10th Session of the Ninth Council**

A Regular Meeting of the City Council of Pontiac, Michigan was called to order in City Hall, Thursday, March 6, 2014 at 5:32 P.M. by President Pro Tem Mary Pietila.

Invocation – Pastor Matlock

Pledge of Allegiance

Roll Call

Members Present: Holland, Pietila, Taylor-Burks, Williams and Woodward.

Members Absent: R. Carter and P. Waterman

Mayor Waterman was present.

Clerk announced a quorum.

14-84 **Excuse Councilman Randy Carter and President Patrice Waterman.** Moved by Councilperson Williams and supported by Councilperson Taylor-Burks.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Motion Carried.

14-85 **Approval of Agenda.** Moved by Councilperson Taylor-Burks and supported by Councilperson Williams.

Ayes: Pietila, Taylor-Burks, Williams and Woodward

No: None

Motion Carried.

Mark Holland was temporarily excused.

14-86 **Journal.** Moved by Councilperson Williams and supported by Councilperson Woodward to approve the Journals of the meeting minutes held on February 27, 2014.

Ayes: Pietila, Taylor-Burks, Williams and Woodward

No: None

Motion Carried.

Mark Holland was temporarily excused.

Mayor Waterman Report

Community Announcement – Jessica Lussenden and Charlene Draine

March 6, 2014

Recognition of Elected Officials – Brenda Lawrence, (Mayor of Southfield) Kermit Williams, (Councilman of District 7) and Darryl Fowlkes (Chairman of the Charter Revision Commission)

Pro-Tem Pietila opened up the Public Hearing concerning the consideration of the Sale of Vacant Parcels 14-28-230-010 and 14-28-230-011 at 5:58 p.m. (This item is referred to as Item #19)

List of Individuals who commented on the Item # 19 during the Public Hearing.

Don Woodward District # 2 Resident of Pontiac, Renee Beckley District #6 Resident of Pontiac.

Pro-Tem Pietila closed the Public Hearing for Item #19 at 6:00 p.m.

Pro-Tem Pietila opened the Public Hearing concerning the consideration of the Sale of Vacant Parcels 14-09-377-017 and 14-09-377-029 at 6:01 p.m. (This item is referred to as Item #20)

List of Individuals who commented on the Item # 20 during the Public Hearing.

Don Woodward District # 2 Resident of Pontiac

Pro-Tem Pietila closed the Public Hearing for Item #20 at 6:02 p.m.

14-87 **Report received from the City Administrator regarding a resolution for an Inter-Local agreement with the City of Rochester Hills.** Moved by Councilperson Woodward and supported by Councilperson Taylor-Burks.

WHEREAS, the Michigan Constitution of 1963, Article 7, Section 28, and the Urban Cooperation Act of 1967, being MCL 124.501, et seq. permit a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivision share in common with which each might exercise separately; and WHEREAS, the City of Rochester Hills has specific area of expertise in their respective public services and fleet divisions and have personnel capable of performing such functions for the City of Pontiac; and

WHEREAS, both the City of Pontiac and the City of Rochester Hills desire to enter into such an agreement;

NOW, THEREFORE BE IT RESOLVED that the Pontiac City Council approves the attached Inter local Service Agreement between City of Rochester Hills and City of Pontiac for Public Works and Fleet Services and authorizes the City Administrator to execute the agreement.

March 6, 2014

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Resolution Adopted.

14-88 **Motion to amend the wording in paragraph four within the original resolution for the Oakland County Sheriff Cell phones to read as follows, Whereas, the City Administrator and Finance Director has assured the City Council that Drug Forfeiture Funds are available to cover this expense.** Moved by Councilperson Holland and supported by Councilperson Woodward.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Motion Carried.

14-89 **Resolution for the agreement between the City of Pontiac and the Oakland County Sheriff's Office for issuance of cell phones.** Moved by Councilperson Williams and supported by Councilperson Holland.

WHEREAS, the agreement between the City of Pontiac and the Oakland County Sheriff's Office allows for the issuance of cell phones to Sheriff deputies, provided such issuance is authorized in writing; and

WHEREAS, both the City and the Sheriff's Office desire that deputies are issued 26 cell phones; and

WHEREAS, written authorization for previous cell phone usage has not been located; and

WHEREAS, the City Administrator and Finance Director have assured the City Council that Drug Forfeiture Funds are available to cover this expense;

NOW, THEREFORE, BE IT RESOLVED that the Pontiac City Council authorizes the issuance of 26 cell phones to Sheriff Deputies and authorizes the recognition of previous unbilled cell phone usage for 22 phones.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Resolution Adopted.

14-90 **Resolution for the GTWRR Easement-Featherstone Bridge.** Moved by Councilperson Taylor-Burks and supported by Councilperson Woodward.

WHEREAS, the City of Pontiac has received a Critical Bridge Award from the Michigan Department of Transportation for the reconstruction of Featherstone Bridge over the Grand Trunk Western Railroad Right-of-Way; and

WHEREAS, the easement submitted has been reviewed and approved by the City Staff as well as the City Attorney; and

March 6, 2014

WHEREAS, it is the recommendation of the Department of Public Works Engineering Division that the easement be approved;

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council, after review by the City Attorney and Finance Director, an upon the recommendation of the Mayor, approves the Grand Trunk Western Railroad easement agreement needed for the Featherstone Bridge replacement over the Grand Trunk Western Railroad right-of-way.

Be IT Further Resolved that the Pontiac City Council designates Mr. Joseph M. Sobota to sign this easement.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Resolution Adopted.

14-91 **Report received from the City Engineer for the Hubbell, Roth, and Clark. Extension-Featherstone Bridge.** Moved by Councilperson Taylor-Burks and supported by Councilperson Woodward.

WHEREAS, the City of Pontiac has received a Critical Bridge Award from the Michigan Department of Transportation for the reconstruction of Featherstone Bridge over the Grand Trunk Western Railroad Right-of-Way; and

WHEREAS, the application submitted has been reviewed and approved by the City Staff as well as the City Attorney; and

WHEREAS, it is the recommendation of the Department of Public Works Engineering Division that the contract extension be approved;

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council, after review by the City Attorney and Finance Director, an upon the recommendation of the Mayor, approves the Hubbell, Roth and Clark, Inc. contract extension for design of the Featherstone Bridge replacement over the Grand Trunk Western Railroad right-of-way.

Be IT Further Resolved that the Pontiac City Council designates Mr. Joseph M. Sobota to sign this agreement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Abstain: Williams

Resolution Adopted.

14-92 **Defer Resolution for Rizzo Environmental Services for 1 week.** Moved by Councilperson Holland and supported by Councilperson Woodward.

Ayes: Holland, Taylor-Burks, Williams and Woodward

No: None

Abstain: Pietila

Resolution Adopted.

March 6, 2014

14-93 **Report received from the Finance Director for a resolution for Network Improvements.** Moved by Councilperson Woodward and supported by Councilperson Holland.

WHEREAS, the City of Pontiac is in need of an updated network and email system.
WHEREAS, the current network and email software are not delivering at a desired performance.
WHEREAS, both the Finance Director and City Administrator are both recommending a switch to the MS platform which includes Microsoft Outlook email.
NOW, THEREFORE BE IT RESOLVED that the Pontiac City Council authorizes the one-time cost of \$42,000 which will be funded by the Capital Projects Fund for the network improvements.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Resolution Adopted.

14-94 **Report received for a resolution for the Law/50th District Court Subcommittee February 2014 Meeting.** Moved by councilperson Woodward and supported by Councilperson Williams.

Be It Further Resolved that The Pontiac City Council has accepted the written and oral report for the February 15, 2014 Law/50th District Court Subcommittee Meeting, The City Clerk will properly file and keep all records.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Resolution Adopted.

14-95 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-27-332-002.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from International Transmission Company for \$625.00 to grant an easement on parcel #14-27-332-002.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: Williams

Resolution Adopted.

14-96 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-34-176-003.** Moved by Councilperson Holland and supported by Councilperson Woodward.

March 6, 2014

City Council accepts the offer from International Transmission Company for \$4,966.00 to grant an easement on parcel #14-34-176-003.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

14-97 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-34-302-002.** Moved by Councilperson Woodward and supported by Councilperson Holland.

City Council accepts the offer from International Transmission Company for \$625.00 to grant an easement on parcel #14-34-302-002.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

14-98 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-22-129-021, 14-22-129-020, and 14-22-129-029.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from International Transmission Company for \$1,800.00 to grant an easement on parcel #14-22-129-021, 14-22-129-020, and 14-22-129-029.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

March 6, 2014

14-99 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-22-129-031.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from International Transmission Company for \$600.00 to grant an easement on parcel #14-22-129-031.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

14-100 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-15-451-004.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from International Transmission Company for \$15,480.50 to grant an easement on parcel #14-15-451-004.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

14-101 **Report received from the Community Development Department concerning a resolution for the vegetation management easement for parcel # 14-27-377-007.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from International Transmission Company for \$307.50 to grant an easement on parcel #14-27-377-007.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator to execute the easement.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

March 6, 2014

14-102 **Resolution for the sale of vacant land parcel #19-04-183-008.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from AEC Enterprises Construction for \$80,025.00 to purchase parcel #19-04-183-008.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator and Clerk to execute the sell.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

14-103 **Resolution for the sale of vacant land parcels # 14-28-230-010 and #14-28-230-011.** Moved by Councilperson Holland and supported by Councilperson Woodward.

City Council accepts the offer from Studio Building LLC for \$2,000.00 to purchase parcels #14-28-230-010 and #14-28-230-011.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator and Clerk to execute the sell.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: Williams

Resolution Adopted.

14-104 **Resolution for the sale of vacant land parcels #14-09-377-017 and #14-09-377-029.** Moved by Councilperson Woodward and supported by Councilperson Holland.

City Council accepts the offer from Mr. and Mrs. Ford for \$300.00 to purchase parcels #14-09-377-017 and #14-09-377-029.

Be It Further Resolved, that the Pontiac City Council authorizes the City Administrator and Clerk to execute the sell.

Ayes: Holland, Pietila, Taylor-Burks and Woodward

No: None

Resolution Adopted.

Kermit Williams Temporarily Excused.

There were 8 individuals who addressed the body during public comments.

City Clerk Sherikia Hawkins, Councilman Mark Holland, Councilman Don Woodward, Councilwoman Doris Taylor-Burks, Councilman Kermit Williams and Pro Tem Mary Pietila made closing comments.

March 6, 2014

14-105 **Adjournment.** Moved by Councilperson Woodward and supported by Councilperson Williams.

Ayes: Holland, Pietila, Taylor-Burks, Williams and Woodward

No: None

Motion Carried.

Meeting Adjourned at 7:33 P.M.

SHERIKIA L. HAWKINS
CITY CLERK

MISCELLANEOUS

STATE OF MICHIGAN

COUNTY OF OAKLAND

RESOLUTION NO. _____

At a regular meeting of the Pontiac City Council in Oakland County, Michigan held in the Municipal Hall on March 13, 2014, at _____:_____ p.m., with those present and absent being,

Present: _____

Absent: _____

WHEREAS, an application has been submitted to amend the Oakland County Solid Waste Plan by Sterling Heights based company Rizzo Environmental Services (“Application”), and

WHEREAS, the application seeks to amend the Oakland County Solid Waste Plan to allow for the siting of a Solid Waste Processing Facility located at 900 Baldwin Avenue in the City of Pontiac, and

WHEREAS, the City of Pontiac stands to realize economic benefits and job creation for its residents should the Oakland County Solid Waste Plan be amended to allow for a Processing Plant located at 900 Baldwin Avenue,

NOW, THEREFORE, BE IT RESOLVED that the duly elected Council Members of the City of Pontiac are in support of allowing the process to amend the Oakland County Solid Waste Plan to proceed and allow for consideration by the Oakland County Solid Waste Planning Committee, the Oakland County Board of Commissioners, the legislative bodies of all Oakland County communities and the people of the County of Oakland.

AYES: _____

NAYE: _____

ABSENT: _____

ABSTENTIONS: _____

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

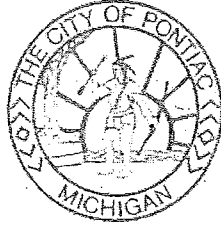
I, Sherikia L. Hawkins, the duly qualified and appointed Clerk of the City of Pontiac, Oakland County, Michigan, do hereby certify that the foregoing is true and complete copy of a resolution adopted at a regular meeting of the City Council held on March 6, 2014, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on the ____ day of _____, 2014.

Sherikia L. Hawkins
Clerk
City of Pontiac

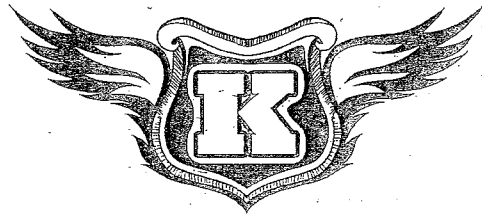
Deirdre Waterman
Mayor
City of Pontiac

Pontiac City Council Resolution



Be It Further Resolved that The Pontiac City Council has accepted the written and oral report for the March 3, 2014 Finance Subcommittee Meeting, The City Clerk will properly file and keep all records.

Finance Subcommittee Meeting Report 3/3/14:



KERMIT@KERMITWILLIAMS.COM

Attendees: Council President Waterman, Councilmen Holland and Williams, Finance Director Nazarko, Joseph Sobota, and Samuel Scott

Meeting Called to Order at 5:00 pm

- The focus of the meeting was in regard to the 420 Transfer being approved by the IRS. The General Employee Retirement System (GERS) will send a document to council for approval. Mr. Nazarko stated that the questions about the ordinance changes were not clear cut. President Waterman stated that she would give the council the minutes from the GERS meeting. The Council will have to act before May.
- Councilman Williams submitted the letter from Rizzo to the finance director for review. He stated he had concerns on all points listed.

Meeting Adjourned at 5:34p.m.



A different breed of shelter.

March 3, 2014

City of Pontiac
City Council / Clerks Office
47450 Woodward Ave
Pontiac, MI 48342

Re: Michigan Animal Rescue League
Request for a Local Governing Body Resolution for Charitable Gaming License

To Whom It May Concern,

Michigan Animal Rescue League is in the final stages of obtaining a Raffle License with the State of Michigan. We would like to have a raffle at our June 5th event, The 5th Annual Yappy Hour. Our final requirement is to obtain a passed and signed "Local Governing Body Resolution For Charitable Gaming License" form from our local City Council.

I have enclosed the following documents for your review in regards to our organization and to show that we are a non-profit operating (and making a difference) in the City of Pontiac.

- State form noted above that needs to be completed and signed by the Council
- Michigan Animal Rescue League brochure
- Copy of the originally filed Articles of Incorporation (Filed in 1953)
- Copy of the Restated Articles of Incorporation (Filed in 2008)
- Copy of our 501(c)(3) determination letter from the Internal Revenue Service
- Copy of the most recently filed Non-Profit Corporation Information Update Return with the State of MI
- Copy of our Mission Summary
- Copy of our Mission Statement
- List of our current Board of Directors
- Brochure for the event that will have the raffle (Yappy Hour, June 5, 2014)

If you have questions please do not hesitate to call me at my direct number, (248)939-2422. Thank you!

Very truly yours,

Jessica Lussenden
Development Coordinator
Michigan Animal Rescue League

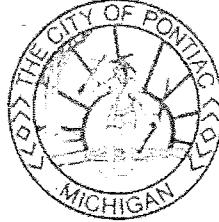
790 Featherstone, Pontiac, MI 48342

Phone: (248)335-9290

www.MichiganAnimalRescueLeague.org

The Michigan Animal Rescue League (MARL) is a private, nonprofit animal shelter serving Oakland County and beyond since 1953. It is MARL's mission to provide the highest quality of life to dogs and cats through rescue, medical care, short and long terms sanctuary, adoption and community outreach.

Resolution of the Pontiac City Council



WHEREAS, The Pontiac City Council is recognizing the Michigan Animal Rescue League as a non-profit organization operating in the City of Pontiac for the purpose of obtaining a charitable gaming license, issued by the Michigan Lottery Charitable Gaming Division.

WHEREAS, The Michigan Animal Rescue League was formed to provide the highest quality of life to dogs and cats through rescue, medical care adoption, short and long term sanctuary and community outreach.

WHEREAS, The Michigan Animal Rescue League is a private, nonprofit shelter serving Oakland County and beyond since 1953.

WHEREAS, THE Michigan Animal Rescue League serves Oakland County with an extensive community outreach program designed to assist low income households with pets.

WHEREAS, The City of Pontiac, being the local governing body with authority to recognize said organization as a non-profit located within the City as a charitable organization, and The Michigan Animal Rescue League, a non-profit organization having made proper application for a Charitable Gaming License through the State of Michigan's Charitable Gaming Division to conduct raffles for fundraising initiatives, submit this resolution in accordance with the qualification process pursuant to the State of Michigan, Bureau of State Lottery, as allowed by Act 831 of the Public Acts of 1972 as amended.

BE IT RESOLVED, that The Michigan Animal Rescue is recognized as a non-profit operating in the City of Pontiac for the purpose of obtaining a charitable gaming license, issued by the Michigan Lottery Charitable Gaming Division.

RESET

PRINT



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30786
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY

nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for _____

APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS



A different breed of shelter.

MISSION SUMMARY

The Michigan Animal Rescue League (MARL) is a private, nonprofit animal shelter serving Oakland County and beyond since 1953. It is MARL's mission to provide the highest quality of life to dogs and cats through rescue, medical care, short and long terms sanctuary, adoption and community outreach.

MARL also serves Oakland County with an extensive community outreach program designed to assist low income households with pets. MARL believes that every animal deserves the highest quality of life. Each and every animal that comes through our door is given unconditional love and regard in the form of physical care, socialization and the day to day joys that an animal would receive in a home.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
NONPROFIT CORPORATION INFORMATION UPDATE



2013

Due October 1, 2013

This report can be filed online at www.michigan.gov/fileonline

Identification Number 759143	Corporation name MICHIGAN ANIMAL RESCUE LEAGUE
Resident agent name and mailing address of the registered office PATRICIA VERDUIN 790 FEATHERSTONE PONTIAC MI 48342 RECEIVED FILED - 20 AUG 12 2013 AUG 10 2013 LARA	
The address of the registered office CORPORATION DIVISION 790 FEATHERSTONE PONTIAC MI 48342	

I certify that the board consists of 3 or more directors, and further certify that all directors' names and addresses are previously filed with the Department, and that no changes have occurred in required information since the last filed report.
If you checked the box, proceed to item 6.

1. Mailing address of registered office in Michigan (may be a P.O. Box)	2. Resident Agent
3. The address of the registered office in Michigan (a P.O. Box may not be designated as the address of the registered office)	

4. Describe the purpose and activities of the corporation during the year covered by this report:

5. NAME and BUSINESS OR RESIDENCE ADDRESS	
If different than President	President (Required)
	Secretary (Required)
	Treasurer (Required)
	Vice President
Required 3 or more directors	Director (Required)
	Director (Required)
	Director (Required)

<p>6. Report due October 1, 2013. Filing Fee \$20.00. If no changes have occurred, this must be signed by the chairperson, vice-chairperson, president or vice-president.</p>	<p>Please make your check or money order payable to the State of Michigan. Include payment with completed report in the same envelope. Return to: Department of Licensing and Regulatory Affairs Corporations, Securities & Commercial Licensing Bureau Corporation Division P.O. Box 30767 Lansing, MI 48909 (517) 241-6470 OR File online at www.michigan.gov/fileonline</p>
Signature of authorized officer or agent <i>Patricia Verduin</i>	Title President
Date 7/29/13	Phone (Optional) 248-335-9290

If more space is needed additional pages may be included. Do not staple any items to report. This report is required by Section 911, Act 162, Public Acts of 1982, as amended. Failure to file this report may result in the dissolution of the corporation.

MICHIGAN ANIMAL RESCUE LEAGUE

MISSION STATEMENT

Mission:

To provide the highest quality of life to dogs and cats through rescue, medical care, adoption, short and long term sanctuary and community outreach.

Rescue

MARL takes in stray, abandoned and owner surrendered animals. In a day we may take in a severely neglected dog that we find tied to our front door on a freezing morning, a loving cat that a heartbroken family can no longer afford to care for and everything in between. No matter what the animal's circumstances, we commit to providing each one the highest quality of life.

Medical Care

Medical Care begins as soon as each animal arrives at our shelter. All immunizations and screenings are provided. All animals are sterilized. As with humans, animals have a variety of conditions or illnesses which are sometimes diagnosed when they arrive at the shelter and other times don't develop until they've been with us for a period of time. Either way, MARL provides diagnosis, treatment and surgery for almost all medical conditions which occur in our dogs and cats. From cruciate repair in dogs, upper respiratory treatment in cats, to removal of tumors or eye surgeries, MARL spends one third of its budget on medical treatments.

Adoption

Our overall approach and commitment to socialization and high quality of life provides our dogs and cats with the confidence and emotional well being to transition smoothly into the right forever home. By far the most important work we do at MARL is placing our dogs and cats into loving home. Adoption is always our first option for our animals. Our staff and volunteers are never more satisfied than when a dog or cat leaves the shelter on its way to a warm and loving home. Our adoption process allows an adopter the opportunity to make an informed decision and takes into account the very best interest of the dogs and cats at MARL.

Short & Long Term Sanctuary

We strive to provide the animals at MARL with care and comfort similar to that of a loving home. Our animals receive dedicated care and attention in an effort to retain or regain their ability to connect with people and enjoy life. Our animals benefit from activities like romping in the pools on a warm day, puppy play time, lots of outside playtime and relaxation through physical touch. At MARL we believe the quality of "the wait" can make all the difference in the future of an animal. Though our staff and volunteers work hard to provide our animals comfort and attention nothing can substitute a good home for our dogs and cats. Some wait three days, some wait three months, others three years...or more. We aim to make their "wait" for a home the best experience it can be.

Community Outreach

The Community Outreach program provides food, straw and low cost sterilization to animals in the community. What began in 1991 as a weekend project to make a few at risk animals comfortable has turned into one of our most important programs. On any given day we respond to 25-40 requests for food from those in community who are struggling to keep their dog or cat part of their family. We are proud that so many other organizations in the area have taken our lead and are now offering similar services to the animals in their community.

Euthanasia

In extreme situations where disease or temperament provides no other option we do find ourselves in the position of having to euthanize one of our animals. Akin to a family making a decision about their own pet, we carefully weigh all options and the best interest of the animal remains paramount. We never euthanize based on arbitrary time limits, space or an animal's likelihood of being adopted.

**Michigan Animal Rescue League
Board of Directors Listing**

Position	Name	City	State	Zip
President	Patricia Verduin	Waterford	MI	48329
President Elect	Cindy Howard	West Bloomfield	MI	48322
Treasurer	Molly Phillips	Commerce Township	MI	48382
Secretary	Lynn Carr	Lake Orion	MI	48362
Director	Cathy Brown	Birmingham	MI	48009
Director	Daniel Kelly	Ferndale	MI	48220
Director	Ed Bartone	Northville	MI	48167
Director	Jana McNair	Ferndale	MI	48220
Director	Jenny Heinrich	White Lake	MI	48386
Director	Luanne Broecker	Clarkston	MI	48346
Director	Mary Jean Wright	West Bloomfield	MI	48324
Director	Yvonne McCready	Bloomfield Hills	MI	48304

(Non-Profit)

ARTICLES OF INCORPORATION

These Articles of Incorporation are signed and acknowledged by the incorporators for the purpose of forming a non-profit corporation under the provisions of Act No. 327 of the Public Acts of 1931, as amended, as follows:

ARTICLE I.

Michigan Animal Rescue League. (B.J.E.)

The name of the corporation is ~~MICHIGAN ANIMAL RESCUE LEAGUE~~

(Please type or print corporate name)

ARTICLE II.

The purpose or purposes for which the corporation is formed are as follows:

Provide effective means for the prevention of cruelty to animals, birds, and fowls; to maintain and operate a shelter, or shelters for the care of animals; to enforce all laws which are now, or may hereafter be, enacted for the protection of animals, birds, and fowls, and to secure by lawful means the arrest and conviction of any person violating such laws; to promote humane education.

ARTICLE III.

Location of the registered office is:

186 North Perry Street Pontiac 16 Oakland Michigan
(No.) (Street) (City) (Zone) (County)

Postoffice address of registered office is:

Postoffice Box 51 Pontiac Michigan
(No. and Street or P. O. Box) (City) (Zone)

ARTICLE IV.

The name of the first resident agent is Mrs. Ruth E. Townsend

ARTICLE V.

Said corporation is organized upon a non-stock basis.
(Stock share or non-stock)

~~The total number of shares of stock which the corporation shall have authority to issue is _____ of the par value of \$ _____ per share.
(No. shares)~~

~~A statement of all or any of the designations and the powers, preferences and rights, and the qualifications, limitations or restrictions thereof is as follows: _____~~

~~The minimum amount of capital with which the corporation will commence business is \$ _____~~
(This amount may be less than five)

~~(b) _____~~
(If more than one asset, insert the word "and" in the following)
The amount of assets which said corporation possesses is:

*Real property: None

*Personal property: None (To be acquired)

*(Give description and value. If none, insert the word "none")

Said corporation is to be financed under the following general plan: Memberships,

Contributions, Requests, and Special Projects.

ARTICLE VI.

The names and places of residence, or business, of each of the incorporators ~~and (if a corporation)~~ ~~incorporated upon a stock share basis~~ ~~the number of shares of stock subscribed for by each~~ are as follows:

(At least three required)

(Please type or print following information if possible)

NAMES	RESIDENCE OR BUSINESS ADDRESS			NUMBER OF SHARES
	<small>(No.)</small>	<small>(Street)</small>	<small>(City)</small>	
<u>Mrs. Ruth E. Townsend</u>	<u>186 N. Perry Street</u>	<u>Pontiac 16,</u>	<u>Michigan</u>	
<u>Dr. Campbell Harvey</u>	<u>Orchard Lake,</u>	<u>Michigan</u>		
<u>Mrs. Jean Davis</u>	<u>2040 S. Livernois Road</u>	<u>Rochester,</u>	<u>Michigan</u>	
<u>Mr. James R. Longwell</u>	<u>722 W. Hamlin Road</u>	<u>Rochester,</u>	<u>Michigan</u>	
<u>Mrs. Robert J. Bartlett</u>	<u>3921 Barber Road</u>	<u>Oxford,</u>	<u>Michigan</u>	
<u>Miss Georgia Hoyt</u>	<u>146 W. Lawrence Street</u>	<u>Pontiac,</u>	<u>Michigan</u>	

- 3 -
ARTICLE VII.

The names and addresses of the first board of directors (or trustees) are as follows:
(At least three required)

NAME	ADDRESS
(No.)	(Street) (City) (State)
Mrs. Ruth E. Townsend	186 N. Perry Street Pontiac 16, Michigan
Miss Georgia Hoyt	140 W. Lawrence Street Pontiac, Michigan
Mr. Benjamin J. Edwards, Jr.	632 Jeelyr Avenue Pontiac 16, Michigan
Mrs. Jean Davis	2040 S. Livernois Road Rochester, Michigan
Mrs. Mae Kocher	275 E. Maple Street Birmingham, Michigan
Mrs. Ruth Browne	1600 E. Gunn Road Rochester, Michigan
Dr. Campbell Harvey	Orchard Lake, Michigan
Mr. James R. Longwell	722 W. Hamlin Road Rochester, Michigan
Mrs. Robert J. Bartlett	3921 Harbor Road Oxford, Michigan

ARTICLE VIII.

The term of the corporate existence is 30 years.

(Corporations organized without capital stock for religious, benevolent, social or fraternal purposes, may incorporate without fixing any definite term in their articles, and the terms of such corporations shall be deemed to be perpetual, subject to the right of the legislature to alter, repeal or amend the corporation laws in accordance with the constitution.)

ARTICLE IX.

~~(May insert any desired additional provisions authorized by the law)~~

We, the incorporators, sign our names this

25 day of February, 1953.

(All parties appearing under Article 9 are required to sign and acknowledge)

Mrs. Ruth E. Townsend, 186 N. Perry St. Pontiac, Mich.
Campbell Harvey, Orchard Lake, Mich.
James R. Longwell, 722 W. Hamlin Rd., Rochester, Mich.
Mrs. Jean Davis, 2040 Livernois Rd., Rochester, Mich.
Wm. Bartlett, Jr., 3921 Harbor Rd., Oxford, Mich.
 STATE OF MICHIGAN
 COUNTY OF Oakland

On this 25 day of February, 1953, before me personally appeared Mrs. Ruth E. Townsend, Dr. Campbell Harvey,

Mr. James R. Longwell, and Mrs. Jean Davis, Mrs. Robert J.

Bartlett and Miss Georgia Hoyt to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

Carroll Edwards Wallace
(Signature of Notary)

Notary Public for Oakland County, State of Michigan.

FRANCHISE FEE \$10.00
FILING FEE \$ 5.00

My commission expires Jan 19, 1957.
(Notarial seal required if acknowledgment taken out of State)

10 24-53-725

ORIGINAL
(Non-Profit)

MICHIGAN
ARTICLES OF INCORPORATION
OF

Michigan Animal Welfare League
(Please type or print corporate name) (d.f.c.)

Amended

Under Act 327, Public Acts of 1931, as amended.

(This form prepared by Michigan Corporation and Securities Commission)

RECEIVED

MAR 3 - 1953
MICHIGAN CORPORATION AND
SECURITIES COMMISSION

RECEIVED

MAR 6 - 1953
MICHIGAN CORPORATION AND
SECURITIES COMMISSION

FILED

MAR 6 1953

[Handwritten Signature]
MICHIGAN CORPORATION AND SECURITIES COMMISSION

MAIL THREE SIGNE AND ACKNOWLEDGED
COPIES TO:

Michigan Corporation & Securities Commission
P. O. Box 275 Lansing 4, Michigan

Fees \$15.00



MICHIGAN CORPORATION AND
SECURITIES COMMISSION

MAR 6 - 1953

JP MB

Michigan Department of Labor & Economic Growth

Filing Endorsement

This is to Certify that the RESTATED ARTICLES OF INCORPORATION - NONPROFIT

for

MICHIGAN ANIMAL RESCUE LEAGUE

ID NUMBER: 759143

received by facsimile transmission on June 4, 2008 is hereby endorsed

Filed on June 4, 2008 by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 4TH day of June, 2008.

A handwritten signature in black ink, appearing to read 'Andrew S. Metcalfe', written in a cursive style.

, Director

Bureau of Commercial Services

BCS/CD-511 (Rev. 12/05)

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES	
Date Received	(FOR BUREAU USE ONLY)
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	
Name Sharon A. Gibbons of Seyburn, Kahn, Ginn, Bess & Serjin, P.C.	
Address 2000 Town Center, Suite 1500	
City	State Zip Code
Southfield, Michigan	48075-1195
EFFECTIVE DATE:	

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

RESTATED ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Restated Articles:

1. The present name of the corporation is:	Michigan Animal Rescue League
2. The identification number assigned by the Bureau is:	759143
3. All former names of the corporation are:	
4. The date of filing the original Articles of Incorporation was:	March 6, 1953

The following Restated Articles of Incorporation supersede the Articles of Incorporation as amended and shall be the Articles of Incorporation for the corporation:

ARTICLE I

The name of the corporation is:	Michigan Animal Rescue League
---------------------------------	-------------------------------

ARTICLE II

The purpose or purposes for which the corporation is organized are:
See Attached Rider

ARTICLE III

- 1. The corporation is organized on a nonstock basis
(stock or nonstock)
- 2. If organized on a stock basis, the aggregate number of shares which the corporation has authority to issue is
Not Applicable. If the shares are, or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences, and limitations of the shares of each class are as follows:
Not Applicable

- 3. If organized on a nonstock basis, the description and value of its real property assets are. (if none, insert "none")
Land, Kennel and Building - \$646,846.00

and the description and value of its personal property assets are. (if none, insert "none")
Furniture, Equipment and Vehicles - \$47,488.00

(The valuation of the above assets was as of December 31, 2006)
The corporation is to be financed under the following general plan:

By contributions to it of funds and property absolutely or in trust for its purposes stated herein and for no other purpose.

The corporation is organized on a directorship basis.
(membership or directorship)

ARTICLE IV

- 1. The address of the registered office is:
790 Featherstone Pontiac Michigan 48342
(Street Address) (City) (ZIP Code)
- 2. The mailing address of the registered office, if different than above:
 Michigan
(Street Address or P.O. Box) (City) (ZIP Code)
- 3. The name of the resident agent is: Patricia Verduin

ARTICLE V (Additional provisions, if any, may be inserted here; attach additional pages if needed.)

Article V - See Attached Rider
Article VI - See Attached Rider
Article VII - See Attached Rider
Article VIII - See Attached Rider
Article IX - See Attached Rider

5. COMPLETE SECTION (a) IF THE RESTATED ARTICLES DO NOT FURTHER AMEND THE ARTICLES OF INCORPORATION; OTHERWISE, COMPLETE SECTION (b).

a. These Restated Articles of Incorporation were duly adopted on the _____ day of _____, in accordance with the provisions of Section 642 of the Act by the Board of Directors without a vote of the members or shareholders. These Restated Articles of Incorporation only restate and integrate and do not further amend the provisions of the Articles of Incorporation as heretofore amended and there is no material discrepancy between those provisions and the provisions of these Restated Articles.

Signed this _____ day of _____

By _____

(Signature of Authorized Officer or Agent)

(Type or Print Name)

b. These Restated Articles of Incorporation were duly adopted on the 3rd day of June, 2008 in accordance with the provisions of Section 642 of the Act. These Restated Articles of Incorporation restate, integrate, and do further amend the provisions of the Articles of Incorporation and: (check one of the following)

were duly adopted by the shareholders, the members, or the directors (if organized on a nonstock directorship basis). The necessary number of votes were cast in favor of these Restated Articles of Incorporation.

were duly adopted by the written consent of all the shareholders or members entitled to vote in accordance with Section 407(3) of the Act.

were duly adopted by the written consent of all the directors pursuant to Section 525 of the Act as the corporation is organized on a directorship basis.

were duly adopted by the written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation)

Signed this 3rd day of June, 2008

By Patricia Verduin

(Signature of President, Vice-President, Chairperson, or Vice-Chairperson)

Patricia Verduin, President

(Type or Print Name)

(Type or Print Title)

RIDER TO THE
RESTATED ARTICLES OF INCORPORATION
FOR
MICHIGAN ANIMAL RESCUE LEAGUE (759143)

Article II

The purpose or purposes for which the corporation is organized are:

To receive, administer and disburse funds for charitable, scientific and educational purposes, and for the additional purpose of providing effective means for the prevention of cruelty to felines and canines, to maintain and operate a shelter or shelters for the care of animals until adopted into the home of a qualified person; when possible, to secure the arrest and conviction of any person violating laws which are now, or may hereafter, be enacted for the protection of felines and canines, and humane education.

To that end to take and hold, by bequest, devise, gift, purchase or lease, either absolutely or in trust for such objects and purposes or any of them, any property, real, personal or mixed, without limit as to amount or value, except such limitations, if any, as may be imposed by law, and to sell, convey, lease and dispose of any such property and to invest and reinvest the principal and income thereof, and to deal with and expend the principal or income therefrom for any of the before-mentioned purposes, subject to the limitation and direction contained in the instrument under which such property is received, if any.

To receive any property, real, personal, or mixed in trust, under the terms of any Will, deed, deed of trust, or any other trust instrument for the foregoing purposes or any of them (but for no other purposes), and in administering the same to carry out the directions and exercise the powers contained in the trust instrument under which the property is received, including the expenditure of principal, as well as the income, for one or more of such purposes as authorized and directed in the trust instrument under which it is received.

To receive, take title to, hold and use the proceeds and income of stocks, bonds, obligations, or other securities of any corporation or corporations, domestic or foreign, and all other forms of property, whether real, personal or mixed, and to buy and sell the same, but only for the foregoing purposes, or some of them.

In general, to exercise any, all and every power for which a nonprofit corporation known as a charitable organization, organized under the provisions of the Michigan General Corporation Act for scientific, educational and charitable purposes, all for the public welfare, can be authorized or exercised but not for any other power.

Article V

No part of the net earnings of the Foundation shall inure to the benefit of, or be distributable to, its Directors, officers, or other private persons, except that the Foundation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the Foundation shall be the carrying on of propaganda, or otherwise attempt to influence legislation, and the Foundation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Articles, the Foundation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended or (b) by a corporation contributions to which are deductible under Section 170(b)(2) of the Internal Revenue Code of 1986, as now or hereafter amended.

Article VI

Upon the dissolution of the Foundation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Foundation, transfer the assets of the Foundation to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, as the Board of Directors shall determine. In the event that the Board of Directors fails or is unable to act and the matter is referred to a court or agency of appropriate jurisdiction, it is the Board of Directors express intent that the assets be disposed of exclusively for charitable purposes.

Article VII

A "Volunteer Director," as defined in Section 110(2) of the Michigan Nonprofit Corporation Act shall not be personally liable to the Foundation (or its shareholders or members, if any) for monetary damages for a breach of the Director's fiduciary duty; provided, however, that the foregoing shall not eliminate or limit the liability of a Director for any of the following:

- (a) A breach of the Director's duty of loyalty to the Foundation (or its shareholders or members, if any);
- (b) Acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law;
- (c) A violation of Section 551(1) of the Michigan Nonprofit Corporation Act;
- (d) A transaction from which the Director derived an improper personal benefit; and
- (e) An act or omission that is grossly negligent.

The Directors of the Foundation shall be entitled to indemnification to the full extent permitted under the Michigan Nonprofit Corporation Act.

Article VIII

As a tax exempt corporation under section 501(c)(3) of the Internal Revenue Code, the Foundation assumes all liability to any person other than the Foundation (its shareholders or its members, if any) for all acts or omissions of a volunteer director occurring on or after January 1, 1988, incurred in good faith performance of the volunteer director's duties.

Article IX

The Foundation assumes the liability for all acts or omissions of a volunteer director, volunteer officer, or other volunteer occurring on or after the effective date of this provision granting limited liability if all of the following are met:

- (a) The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority.
- (b) The volunteer was acting in good faith.
- (c) The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct.
- (d) The volunteer's conduct was not an intentional tort.
- (e) The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in Section 3135 of the Insurance Code of 1956, Act No. 218 of the Public Acts of 1956, being Section 500.3135 of the Michigan Compiled Laws.

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: January 9, 1990

Person To Contact:

Dotti Downing

Telephone Number:

513-684-3957

Refer Reply to:

EP/EO

Federal Identification Number:

38-1557622

Accounting Period Ends:

December 31

Michigan Animal Rescue League


Dear Sir or Madam:

This is in response to your request for a letter affirming your exempt status.

Our records show that we issued a determination letter in March 1958, which recognized your organization as exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. You are classified as a publicly supported organization, and not a private foundation, because you are described in section 509(a)(2) of the Code. Donors may deduct contributions to you as provided in section 170 of the Code.

Subsequent to the date you were recognized exempt, various filing requirements have changed as follows:

As of January 1, 1984, all exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more they pay to each of their employees during a calendar year. If you meet this criteria, you must file Form 941, Employer's Quarterly Federal Tax Return, quarterly. This return is due by the last day of the month following each calendar quarter.

You are required to file Form 990, Return of Organization Exempt from Income Tax. That return must be filed only if your annual gross receipts are normally more than \$25,000. It must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

(2)

Michigan Animal Rescue League

If you have any questions concerning this matter, you may contact us at the address or telephone number shown in the heading of this letter.

This is an affirmation letter.


Sincerely yours,

A handwritten signature in dark ink, appearing to read "H. H. Browning". The signature is written in a cursive style with some flourishes.

Harold H. Browning
District Director

Memorandum

To: Pontiac City Council

From: Joseph M. Sobota, M.P.A., City Administrator 

Date: March 11, 2014

Re: Online services

BS&A has developed two internet based software modules that will greatly improve customer service.

One module will allow customers to:

1. Apply for permits online (\$2.00 charge to the City for each online application).
2. Submit requests for inspections online.
3. View the status of inspections and permits online.
4. Search for a property by any record number, including addresses, permits, and certificates online.
5. Search for properties flagged as rental units online.
6. Pay for permits and other fees online.

With the City accepting credit cards no later than July 1 and being a One Stop Ready community, this type of service offered to our customers will be very beneficial.

The second module is called "Citizens Request for Action". This module will allow customers to submit complaints to the City electronically and the request will be sent to the appropriate staff member for action. This application can also be used to forward and track requests received by telephone, email, and in person. Management can use this tool to better deploy services.

The estimated one-time cost of both modules is \$27,775. Funds are available in both the Capital Projects Fund and in the General Fund (Building Department). Maintenance costs will be \$13,000 on an annual basis with an increase in line with inflation. Funds are available to meet these annual operating costs.

Under Order S-334, I am required to consult with City Council for this proposed purchase. These items will also be discussed during the Community Development Committee meeting on March 18.

Assuming that City Council supports this purchase, the City Council is requested to adopt the following resolution:

WHEREAS, the City Administrator is required to consult with City Council for purchases between \$10,000 and \$50,000; and

WHEREAS, the City Administrator has presented information to City Council concerning the proposed purchase of two modules from BS&A that will improve online customer service; and

March 11, 2014

NOW, THEREFORE, BE IT RESOLVED that the Pontiac City Council concurs that the proposed purchase of the BS&A Citizen Request for Action.Net and AMG/Building Department modules will improve customer service and should be purchased.

Proposal for Software and Services, Presented to...

City of Pontiac, Oakland County MI

March 10, 2014

Quoted by: Dan J. Burns, CPA



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

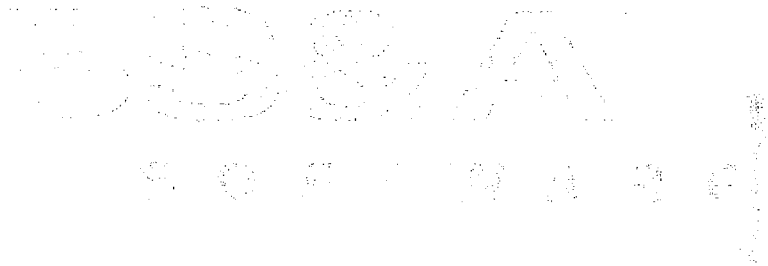
*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

BS&A Software
14965 Abbey Lane Bath MI 48808
(855) BSA-SOFT / fax (517) 641-8960
bsasoftware.com

Contents

Please return all pages, retaining a copy for your records.

Cost Summary; Totals.....	3, 4, 5, 6
Annual Service Fees.....	7
Optional Items.....	8
Acceptance.....	9
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Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 27,054. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

Citizens Request for Action .NET	\$13,475
Access My Gov/Building Department	\$10,300
~ Permit Applications: Enables contractors and the general public to submit permit applications online (see "Application Fee," below).	
~ Inspection Scheduling: Enables contractors and the general public to submit requests for inspections online.	
~ View My Activity: Enables contractors and the general public to easily access inspections and permits they have requested.	
~ Building Department Search: Performs a search by any record number, including addresses, permits, and certificates.	
~ Rental Property Search: Enables users to search for addresses that are flagged as rental properties.	
~ Payment of Fees: Enables contractors and the general public to pay for permit and other fees online (see "Payment Processing Requirements," below).	
~ Application Fee (\$2/application): This fee is for permit application submission only. Fees are accumulated and billed to the municipality.	
Subtotal	\$23,775

Data Conversions

No conversion to be performed for:

Citizens Request for Action .NET

Project Management and Implementation Planning

Services include:

- *Analyzing customer processes to ensure all critical components are addressed*
- *Creating and managing the project schedule in accordance with the customer's existing processes and needs*
- *Providing a central contact between the customer project leaders, developers, trainers, IT staff, and other resources required throughout the transition period*
- *Coordinating and/or performing data extractions necessary for both testing and final conversions*
- *Installing the software and providing IT consultation for network, server, and workstation configuration and requirements*
- *Testing and reviewing converted data*

\$550

Connection Requirements

AccessMyGov-Building Department Services requires a high-speed internet connection (cable modem or DSL).

BS&A requires that all customers utilizing AMG-Building Department Services have either an on-staff IT person, or grant BS&A a remote terminal services ability to the machine on which the service is installed. This is necessary to ensure service availability and quality.

Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies: Official Payments or Point & Pay. Please visit <http://www.bsasoftware.com/Solutions/AccessMyGov/Internet-Services> for information.

Implementation and Training

- \$1,100/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 1	\$1,100
Citizen Request for Action .NET	Days: 1	\$1,100
AMG/Building Department .NET	Days: 1	\$1,100
	Total: 3	Subtotal \$3,300

Cost Totals

Not including Annual Service Fees

Applications	\$23,775
Project Management and Implementation Planning	\$550
Implementation and Training	\$3,300

Total Proposed **\$27,625**

<input type="checkbox"/> Check this box to pay in two even installments, 50% the first year/50% the second year, interest-free
--

Travel Expenses **\$150**

Grand Total (with Travel Expenses) **\$27,775**

Annual Service Fees, New Purchases

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

Citizen Request for Action .NET	\$2,700
AMG/Building Department	\$10,300
Total Annual Service, New Purchases	\$13,000

Optional Item(s)

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Acceptance

Signature constitutes...

1. An order for products and services as quoted
Quoted prices do not include Program Customization or training beyond the estimated number of days
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date

BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: dburns@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.

Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Key Contact for Implementation and Project Management

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

IT Contact

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____



CITY OF PONTIAC
OFFICE OF THE MAYOR
DR. DEIRDRE WATERMAN

March 11, 2014

Pontiac City Council
47450 Woodward Avenue
Pontiac MI 48342

Re: Arts Commission – Proposed Ordinance

Dear Honorable City Council:

Attached you will find a copy of the proposed ordinance to amend sections 2-426 and 2-427 of the Code of Ordinances regarding the Arts Commission. I am requesting that your honorable body adopt the proposed ordinance which will correct the inconsistencies in the current ordinance.

The previously submitted ordinance has been changed to reflect that a majority of the commissioners will be residents of the City.

The City attorney has reviewed and approved the proposed ordinance.

According to the City Charter, the proposed ordinance must be introduced at one meeting and followed by the designation and published notice of the time and place upon which the ordinance will be adopted.

Sincerely,

Deirdre Waterman
Mayor

Enc: Proposed Ordinance, Arts Commission

DW/jkh

Ordinance No. xxxx

An ordinance to amend sections 2-426 and 2-427 of the Code of Ordinances regarding the Arts Commission.

The City of Pontiac ordains:

Section 1. Amendments.

A. Section 2-426 of the Code of Ordinances shall be amended to read as follows:

2-426 Created; composition.

Pursuant to section 4.701 of the Charter, an arts commission is hereby created consisting of 11 members, no less than six of whom shall be residents of the city, shall be appointed by the mayor and serve at the pleasure of the mayor. The commission shall act as an advisory body to the mayor and the council and as an advocate for the arts and aesthetics in all aspects of city life. It shall advise and support cultural institutions and groups interested in cultural activities. It shall encourage, develop and support a wide variety of programs which reflect the cultural needs and experiences of all citizens and shall encourage participation by all citizens in cultural activities carried on in the city.

B. Section 2-427 of the Code of Ordinances shall be amended to read as follows:

2-427 Terms of members; compensation.

- (a) The term of each member of the arts commission, after the terms of the original appointments set forth in subsection (b), below, have been fulfilled, shall be four years. Upon expiration of a term, appointees shall continue to serve until the appointment of a successor.
- (b) Each member shall be appointed as follows:
 - (1) Three appointees, each having a four-year term;
 - (2) Three appointees, each having a three-year term;
 - (3) Three appointees, each having a two-year term; and
 - (4) Two appointees, having a one-year term; respectively.
- (c) All members of the arts commission shall serve without compensation.

Section 2. Severability.

If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 3. Saving Clause.

A prosecution which is pending on the effective date of this ordinance and which arose from a violation of an ordinance repealed by this ordinance, or a prosecution which is started within one (1) year after the effective date of this ordinance arising from a violation of an ordinance repealed by this ordinance and which was committed prior to the effective date of this ordinance, shall be tried and determined exactly as if the ordinance had not been repealed.

Section 4. Repealer.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 5. Publication.

The Clerk shall publish this Ordinance in a newspaper of general circulation.

Section 6. Effective Date.

This Ordinance shall be effective ten days after adoption by the City Council and approved by the Transition Advisory Board and seven days after publication of this Ordinance by the Clerk in a newspaper of general circulation.

NOTES
