

**P - 941 City of Pontiac - Income Tax Division  
Employer's Return of Income Tax Withheld**

**1 Q 2011**

If this is your first return, enter date this business was started \_\_\_\_\_

Make remittance payable to:  
Treasurer, City of Pontiac  
Mail to:

If this is final return, or employer status has changed, see back of form for required information to be submitted. I certify the tax withheld as shown on this return is correct.

DEPT # 78220  
City of Pontiac Withholding Payments  
P.O. Box 78000  
Detroit, MI 48278-0220

Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone # \_\_\_\_\_

Tax withheld \_\_\_\_\_  
Adjustments \_\_\_\_\_  
Net tax withheld \_\_\_\_\_  
Late payment penalty - 1% per month (\$2.00 minimum) \_\_\_\_\_  
Interest due (contact city for daily rates) \_\_\_\_\_

**TOTAL DUE  
PAY THIS AMOUNT**

FEDERAL EMPLOYER I D # \_\_\_\_\_

**TAX YEAR 2011  
PAYROLL PERIOD 1-1-2011 THRU 3-31-2011  
DUE DATE April 30, 2011**

DO NOT WRITE BELOW THIS LINE

**P - 941 City of Pontiac - Income Tax Division  
Employer's Return of Income Tax Withheld**

**2 Q 2011**

If this is your first return, enter date this business was started \_\_\_\_\_

Make remittance payable to:  
Treasurer, City of Pontiac  
Mail to:

If this is final return, or employer status has changed, see back of form for required information to be submitted. I certify the tax withheld as shown on this return is correct.

DEPT # 78220  
City of Pontiac Withholding Payments  
P.O. Box 78000  
Detroit, MI 48278-0220

Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone # \_\_\_\_\_

Tax withheld \_\_\_\_\_  
Adjustments \_\_\_\_\_  
Net tax withheld \_\_\_\_\_  
Late payment penalty - 1% per month (\$2.00 minimum) \_\_\_\_\_  
Interest due (contact city for daily rates) \_\_\_\_\_

**TOTAL DUE  
PAY THIS AMOUNT**

FEDERAL EMPLOYER I D # \_\_\_\_\_

**TAX YEAR 2011  
PAYROLL PERIOD 4-1-2011 THRU 6-30-2011  
DUE DATE July 31, 2011**

DO NOT WRITE BELOW THIS LINE

**P - 941 City of Pontiac - Income Tax Division  
Employer's Return of Income Tax Withheld**

**3 Q 2011**

If this is your first return, enter date this business was started \_\_\_\_\_

Make remittance payable to:  
Treasurer, City of Pontiac  
Mail to:

If this is final return, or employer status has changed, see back of form for required information to be submitted. I certify the tax withheld as shown on this return is correct.

DEPT # 78220  
City of Pontiac Withholding Payments  
P.O. Box 78000  
Detroit, MI 48278-0220

Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone # \_\_\_\_\_

Tax withheld \_\_\_\_\_  
Adjustments \_\_\_\_\_  
Net tax withheld \_\_\_\_\_  
Late payment penalty - 1% per month (\$2.00 minimum) \_\_\_\_\_  
Interest due (contact city for daily rates) \_\_\_\_\_

**TOTAL DUE  
PAY THIS AMOUNT**

FEDERAL EMPLOYER I D # \_\_\_\_\_

**TAX YEAR 2011  
PAYROLL PERIOD 7-1-2011 THRU 9-30-2011  
DUE DATE October 31, 2011**

DO NOT WRITE BELOW THIS LINE

**P - 941 City of Pontiac - Income Tax Division  
Employer's Return of Income Tax Withheld**

**4 Q 2011**

If this is your first return, enter date this business was started \_\_\_\_\_

Make remittance payable to:  
Treasurer, City of Pontiac  
Mail to:

If this is final return, or employer status has changed, see back of form for required information to be submitted.  
I certify the tax withheld as shown on this return is correct.

DEPT # 78220  
City of Pontiac Withholding Payments  
P.O. Box 78000  
Detroit, MI 48278-0220

Tax withheld \_\_\_\_\_  
Adjustments \_\_\_\_\_  
Net tax withheld \_\_\_\_\_  
Late payment penalty - 1% per month (\$2.00 minimum) \_\_\_\_\_  
Interest due (contact city for daily rates) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Phone # \_\_\_\_\_

**TOTAL DUE  
PAY THIS AMOUNT** \_\_\_\_\_

FEDERAL EMPLOYER ID # \_\_\_\_\_

**TAX YEAR 2011**  
**PAYROLL PERIOD 10-1-2011 THRU 12-31-2011**  
**DUE DATE January 31, 2012**

DO NOT WRITE BELOW THIS LINE

**CITY OF PONTIAC-INCOME TAX DIVISION**

Copies of PW-2s must accompany this document.

**RECONCILIATION OF PONTIAC INCOME TAX WITHHELD**

2011  
PW-3

1. TOTAL PONTIAC TAX WITHHELD DURING YEAR AS SHOWN ON FORMS PW-2 OR W-2 ENCLOSED	\$	(A)	2011 PW-3
2. TOTAL NUMBER OF WITHHOLDING TAX STATEMENTS (FORMS PW-2 OR W-2) TRANSMITTED HERewith	→		
3. TOTAL PONTIAC TAX WITHHELD AS SHOWN ON FORMS P-941 (use outside if forms P-941 were filed monthly)	\$		DUE ON OR BEFORE 2/28/2012
THE NAME, ADDRESS AND IDENTIFICATION NUMBER ON THIS FORM MUST BE THE SAME AS USED ON FORMS P-941 AND PW-2 OR W-2. IF NOT CORRECT, PLEASE CORRECT			
NAME AND ADDRESS			
QUARTER ENDED			
MARCH 31	\$		
QUARTER ENDED			
JUNE 30			
QUARTER ENDED			
SEPTEMBER 30			
QUARTER ENDED			
DECEMBER 31			
TOTAL PAYMENT TO PONTIAC	\$	(B)	
DIFFERENCE	\$	(A-B)	
EMPLOYER IDENTIFICATION NO.			

**IMPORTANT  
INFORMATION**

GROSS PAYROLL  
USED TO CALCULATE  
PAYROLL TAX

\$ \_\_\_\_\_

SIGNATURE

TITLE

DATE

PHONE #

1. Last pay period on which Pontiac Taxes were withheld \_\_\_\_\_

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on \_\_\_\_\_

Still operating – Ceased paying wages (Date) \_\_\_\_\_

Wages will be paid starting \_\_\_\_\_

Business sold to \_\_\_\_\_ (Date) \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Moved out of Pontiac

3. Your current address

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1. Last pay period on which Pontiac Taxes were withheld \_\_\_\_\_

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on \_\_\_\_\_

Still operating – Ceased paying wages (Date) \_\_\_\_\_

Wages will be paid starting \_\_\_\_\_

Business sold to \_\_\_\_\_ (Date) \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Moved out of Pontiac

3. Your current address

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1. Last pay period on which Pontiac Taxes were withheld \_\_\_\_\_

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on \_\_\_\_\_

Still operating – Ceased paying wages (Date) \_\_\_\_\_

Wages will be paid starting \_\_\_\_\_

Business sold to \_\_\_\_\_ (Date) \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Moved out of Pontiac

3. Your current address

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City of Pontiac  
Income Tax Division  
47450 Woodward Avenue  
Pontiac, MI 48342

## SUMMARY

LIST PAYMENTS MADE WITH P941  
EMPLOYER'S RETURNS.

JANUARY	_____
FEBRUARY	_____
MARCH	_____
1ST QUARTER TOTAL \$	_____
APRIL	_____
MAY	_____
JUNE	_____
2ND QUARTER TOTAL \$	_____
JULY	_____
AUGUST	_____
SEPTEMBER	_____
3RD QUARTER TOTAL \$	_____
OCTOBER	_____
NOVEMBER	_____
DECEMBER	_____
4TH QUARTER TOTAL \$	_____
YEARLY TOTAL \$	_____

1. Last pay period on which Pontiac Taxes were withheld \_\_\_\_\_

2. Check reason for "Final Return" and answer applicable questions

- Business permanently discontinued
- Business temporarily discontinued

Operations will be resumed on \_\_\_\_\_

(Date) \_\_\_\_\_  
 Still operating – Ceased paying wages  
Wages will be paid starting \_\_\_\_\_

(Date) \_\_\_\_\_  
 Business sold to \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Moved out of Pontiac

3. Your current address \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

4.  Other: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_