

# AGENDA REVIEW

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Thursday, December 18, 2014

5:30 P.M.

52<sup>nd</sup> Session of the 9<sup>th</sup> Council

Call to order

Moment of Silence

Pledge of Allegiance

Roll Call

Authorization to Excuse Members from Meeting

Amendments to and approve of the agenda

Approval of the Minutes

1. December 11, 2014

Mayor or Deputy Mayor Report

Departmental Head Reports

Special Presentation

Community Announcements

Recognition of Elected Officials

Public Comments

Agenda Items

2. Report received from the City Administrator regarding a Resolution for a Goal setting session for City Council.

Consent Agenda

3. Resolution for the December 2014 Public Safety & I.T. Subcommittee Meeting.

Clerk and Council Closing Comments

Adjournment

December 11, 2014

**Official Proceedings  
Pontiac City Council  
51<sup>st</sup> Session of the Ninth Council**

A Regular Meeting of the City Council of Pontiac, Michigan was called to order in City Hall, Thursday, December 11, 2014 at 5:30 P.M. by President Patrice Waterman.

Moment of Silence

Pledge of Allegiance

Roll Call

Members Present: Carter, Holland, Pietila, Taylor-Burks, Waterman, Williams and Woodward.  
Mayor Waterman was present.  
Clerk announced a quorum.

14-455        **Approval of the Agenda.** Moved by Councilperson Pietila and supported by Councilperson Woodward.

Ayes: Carter, Holland, Pietila, Taylor-Burks, Waterman, Williams and Woodward  
No: None  
**Motion Carried.**

14-456        **Journal of December 4, 2014.** Moved by Councilperson Woodward and supported by Councilperson Pietila.

Ayes: Carter, Holland, Pietila, Taylor-Burks, Waterman, Williams and Woodward  
No: None  
**Motion Carried.**

Mayor Waterman Report

Community Announcements – Theresa Delaney, Gary Cumbus and Jeff Fohey

Recognition of Elected Officials –Rosie Richardson Library Board Trustee and Darryl Fowlkes  
Chairman of Charter Revision Commission

14-457        **Defer for one week the report received from the Mayor regarding a Resolution for the Senior Center Rental Rates.** Moved by Councilperson Williams and supported by Councilperson Woodward.

Ayes: Carter, Holland, Pietila, Taylor-Burks, Waterman, Williams and Woodward  
No: None  
**Deferred for one week.**

December 11, 2014

14-458        **Resolution for the December 9, 2014 DPW Subcommittee Meeting.** Moved by Councilperson Woodward and supported by Councilperson Williams.

Be it Further Resolved that the Pontiac City Council approves the oral and written report of the December 9, 2014 DPW Subcommittee Meeting, the City Clerk will properly keep all records.

Ayes: Carter, Holland, Pietila, Taylor-Burks, Waterman, Williams and Woodward

No: None

**Resolution Adopted.**

There were 7 individuals who addressed the body during public comments.

Councilman Don Woodward, Councilman Mark Holland, Councilwoman Taylor-Burks, Councilman Randy Carter, Councilman Kermit Williams, Pro Tem Mary Pietila and President Patrice Waterman made closing comments. Deputy City Clerk Sheila Grandison had no closing comments.

Councilman Don Woodward was excused from meeting at 6:40 p.m.

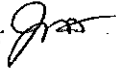
**President Waterman adjourned the meeting at 7:11 p.m.**

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SHEILA R. GRANDISON  
DEPUTY CITY CLERK

# Memorandum

To: Pontiac City Council

From: Joseph M. Sobota, M.P.A., City Administrator 

Date: December 15, 2014

Re: Goal setting session

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I am requesting that your Honorable Body set aside about 30 minutes during the council meeting on Monday, December 22 for the purpose of having a goal-setting session. With the new year soon upon us and with some extended time off during holidays, this is the perfect opportunity for council members to share their goals for 2015 with all of the department heads who will be present during the meeting. Then during the holidays, department heads and the mayor can take those comments under consideration in developing strategies for implementation in 2015.

Remember, this is a goal setting session, not a budget session. Detailed financial considerations should not be prominent during your thought process, however, the goals should be reasonable to achieve. For example, a goal should not be "to resurface all of the streets in Pontiac", but rather "to develop a strategy to address the conditions of the roads in Pontiac". Goals are general, not too specific. Using the same example, a goal to "pave Martin Luther King Jr. Blvd. next year" is too specific. Also, a goal setting session is not a session during which council members ask questions. Once again, using the same example, asking "when will Martin Luther King Blvd. be paved?" is not a goal. Goals are general policy statements.

Earlier this year, during a goal setting session, I was able to identify the following goals that were voiced by various members of City Council (in no particular order):

- Address the condition of roads in the City;
- Abate private property nuisances;
- Develop a five-year parks and recreation plan;
- Return full control to the City;
- Evaluate contracts for compliance;
- Maintain a balanced budget;
- Consolidate vendor contracts;
- Reinstitute a spring clean up;
- Encourage more participation from local contractors.

During the past month, the Community Development and Public Works committees discussed some strategies that could be implemented, if funding was available, to implement some of the goals identified by Council. In some cases, some of the strategies were presented did not reflect goals previously voiced by City Council, but fulfill some needs identified by administration.

Ideally, I am asking that each council member come prepared to the meeting on December 22 with a list of three to five goals. Each council member would then have a few minutes to name each goal

and summarize the reasons for the goals. Once these goals have been voiced, the administration will work with the mayor to develop a strategy to meet the goals.

**If you are in agreement with the proposal, I am requesting that your Honorable Body pass the following resolution:**

*Whereas, the City Administrator has recommended and requested that the City Council hold a goal setting session during the council meeting scheduled on Monday, December 22; and,*

*Whereas, the City Council believes that such a session is beneficial;*

*Now, therefore, be it resolved that the Pontiac City Council places a goal setting session on the City Council agenda for the meeting of December 22, 2014.*

# CONSENT AGENDA

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**Pontiac City Council Resolution**



Be It Further Resolved that The Pontiac City Council has accepted the written and oral report for the December 2014 Public Safety & I.T. Subcommittee Meetings, the City Clerk will properly file and keep all records.

Public Safety Subcommittee, Wed December 10, 2014

Meeting was called to order at 5:00

Present were Council Pro-Tem Pietila, Councilman Don Woodward, Sgt. Wooster, Deputy Chief Lyman, and Brian Long of Starr EMS. Councilman Rand Carter joined us at 5:15. Mayor Waterman was not in attendance, throughout the meeting, nor had we received any notification.

Topics of discussion.

Parade participation by all three departments.

Tours of vacant buildings being performed by Waterford Regional Fire

Change in numbers of vacant fires... in 2012/30, 2013/25 and to date in 2014/28 Waterford Regional is attempting to pull the numbers going back to 2010 (if possible), for comparisons.

Ebola Training continues, although there are no significant numbers in the US. Better safe and prepared than not.

The OCSD year end stat numbers will be presented in the January meeting.

All fire hydrants are now winterized.

There was some concern about early morning parking by oversized trucks on the residential streets waiting to deliver to commercial sites, 6 hours later. The concern is, disturbance during the night with the trucks running, and weight restrictions on the roads.

With conversation regarding the questions handed to the Chair, by Councilman Williams, it was determined by this entire committee, that either he (Councilman Williams) or those who posed the questions, schedule an appointment to meet with Captain Atkins.

The meeting was adjourned at 5:45



## I.T. SUBCOMMITTEE MEETING MINUTES

December 8th 2014

Present:

ProTem Mary Pietila, Councilperson Doris Burkes, Councilman Randy Carter,  
Mr. Ken Martin of PCM, Mr. Michael Finley of PCM

Meeting begins @ 5:32 p.m.

Many questions have been raised by the public, need for information.

1) Are there guideline for similarly of various city website?

A) I can say the answer would be no. I believe it something unique or being more specific in nature the request I, We would try to seek the information you are requesting.

2) Location of parcel and lot survey lines on the city website?

A) The City has a services thru a software system called (BSA) also used in many neighborhood cities. Assessing, Property and Land search, Current property Tax information. Oakland County has a service also called the Property Gateway.

3) Permit Information?

A) This information is available on the city website.

4) Complaint and Anonymous tips?

A) "The Citizen request for action" link, should be up and running on or about Dec 15-2014. We have had discussion on how to add, some type of feedback acknowledged the receipt of the issue.

5) Two kiwinias parks:

A) Yes there are two. North Kiwanis Park ( 8.4 Acres)near Stanley Ave and South Kiwanis Parks (5.5 Acres)240 Going Street between Osmun and Whittemore.

6) Location of cities parks and amenities?

A) Pontiac Master Plan December 2008.

[http://www.pontiac.mi.us/departments/community\\_development/docs/Master Plan Final.pdf](http://www.pontiac.mi.us/departments/community_development/docs/Master_Plan_Final.pdf)

7) Where are the Snow emergency routes and trash pickup schedules?

A) I shall have to ask our Director Mr. King for an update.

# NOTES

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