

FORMAL MEETING AGENDA

Monday, November, 24, 2014

5:30 P.M.

49th Session of the 9th Council

Call to order

Moment of Silence

Pledge of Allegiance

Roll Call

Authorization to Excuse Members from Meeting

Amendments to and approve of the agenda

Approval of the Minutes

1. November 20, 2014

Mayor or Deputy Mayor Report

Departmental Head Reports

Special Presentation

Community Announcements

Recognition of Elected Officials

Agenda Address

Consent Agenda

2. Resolution for the November 2014 DPW, IT, Public Safety, and Finance Subcommittee Meetings.

Miscellaneous

3. Resolution received for the City Administrator regarding the Senior Center Rental Rates
4. Resolution for Robert Bowen4 (Agenda-Item Ad on)

Public Comments

Clerk and Council Closing Comments

Adjournment

November 20, 2014

**Official Proceedings
Pontiac City Council
48th Session of the Ninth Council**

A Regular Meeting of the City Council of Pontiac, Michigan was called to order in City Hall, Thursday, November 20, 2014 at 5:33 P.M. by President Patrice Waterman.

Moment of Silence

Pledge of Allegiance

Roll Call

Members Present: Carter, Pietila, Waterman, Williams and Woodward.
Councilwoman Doris Taylor-Burks and Councilman Randy Carter were absent.
Mayor Waterman was present.
Clerk announced a quorum.

14-438 **Excuse Councilwoman Doris Taylor-Burks and Councilman Mark Holland.**
Moved by Councilperson Woodward and supported by Councilperson Williams.

Ayes: Carter, Pietila, Waterman, Williams and Woodward
No: None
Motion Carried.

14-439 **Approval of the Agenda.** Moved by Councilperson Woodward and supported
by Councilperson Pietila.

Ayes: Carter, Pietila, Waterman, Williams and Woodward
No: None
Motion Carried.

14-440 **Journal of November 13, 2014.** Moved by Councilperson Woodward and
supported by Councilperson Carter.

Ayes: Carter, Pietila, Waterman, Williams and Woodward
No: None
Motion Carried.

Mayor Waterman Report

Departmental Head Report- Joseph Sobota - City Administrator

Community Announcements – Robert Cluckey

Recognition of Elected Officials – Rosie Richardson - Chairman of Pontiac Library Board

November 20, 2014

Councilwoman Doris Taylor-Burks arrived at 6:03 p.m.

Councilman Mark Holland arrived at 6:09 p.m.

There were 4 individuals who address the body during public comments.

Councilman Mark Holland, Councilman Don Woodward, Councilwoman Taylor-Burks, Councilman Randy Carter, Councilman Kermit Williams, Pro Tem Mary Pietila and President Patrice Waterman made closing comments. Deputy City Clerk Sheila Grandison made no closing remarks.

President Waterman adjourned the meeting at 7:05 p.m.

SHEILA R. GRANDISON
DEPUTY CITY CLERK

CONSENT AGENDA

Pontiac City Council Resolution

Resolved that the Pontiac City Council accepts the written and oral report of the November 2014 DPW, IT, Public Safety and Finance Subcommittee reports, the city clerk shall properly keep all records.

DPW Sub Committee Meeting

Nov.10, 2014

Present: Staff John Balint, Don Woodward, Kermit Williams, Doris Taylor-Burks

Meeting opened at 9AM

Citizens will be ticketed for raking leaves into the street.

November 24 until November 28 last days for leaf pickup.

Discussion: There should be a link on the city's website for RFP'S
RFP's should also be advertised on the cable channel
There should be a Bulletin Board on the wall just as you walk into City Hall.

Contractors should provide the City with an Email address and the City can send out Email Blast, when there are available jobs.

Meeting ended at 10AM

Doris Taylor Burks, Chairperson

I.T. SUBCOMMITTEE MEETING MINUTES

Nov 10, 2014

Present:

ProTem Mary Pietia, Councilman Randy Carter, Mr. Ken Martin of the City of Pontiac I.T. Dept.

Meeting begins @ 5:16 p.m.

Mr. Ken Martin has provided the following phone numbers and email for the Help Desk and the hours of operation.

The HELP-DESK may be reach between the hours of 8am-5pm. @ 758-3333. This number shall ring simultaneous in three separate location. The HELP-DESK email address is HELPDESK@pontiac.mi.us

Question regarding street sweeping concerns and the final day for leaf picking were address.

Mr. Ken Martin provided the following information base on the City of Pontiac Website. Mr. Martin has also provided by letter, that he has contacted Jackie in DPW who also concur the leaf pickup shall be until the last week of November.

Question were ask regarding Special Pickup numbers not being answer by Advance Disposal Company.

The City Website listed the number as 888-443-1717. I've have called this number many time and have yet to receive an answers of Confirmation Number for my call. My residents have notified me that they have also been unable to contact anybody, this practice is unacceptable and must be corrected.

Additional information on the City of Pontiac Website under Trash Collection identified three others, Mr. Eric Brim and Mr. Lee Johnson whom have email address and The Director Mr. Terrance King whom has no contact information provided.

Question was asked who is the City of Pontiac Building Inspector and has there been one since June-August time frame.

Question are the light located in lot 9 (nine) controlled by the city? Being aware of the electrical meter located near Saginaw and W. Pike street is exposed does not appear to be functional.

Grass Cutting: what, when, where these areas are being schedule for final cut.

Garbage Route: Have they been revisited and is the policy updated in event of an snow emergency.

Water Main repaired on Brooklyn Ave, has there been a estimated time for the completion.

Street light outage: will there be a list of what area is still waiting to be repaired.

Meeting adjourned @ 6:18 p.m

Public Safety Subcommittee of November 13, 2014
Meeting called to order at 5:00 p.m.

In attendance, were:

Councilman, D. Woodward and Council ProTem and Chairperson, Mary Pietila, OCSD Sgt Walker, and Starr EMS Risk Management, Brian Long,

Councilman Williams arrived at 5:25 P.M. and Deputy Chief Lyman at 5:30.

Absent: Mayor D. Waterman.

Written report made by Council ProTem

Updates were given by Starr Ems regarding the Ebola, status and Training for Healthcare and Public Safety professionals, in conjunction with Oakland County Health Department and Michigan Department of Public Health.

WTWP.R.F.D reported nothing out of the Ordinary, regarding fires, the week of Halloween.

Three reports are attached to this email, from the Deputy Fire Chief, regarding incidents.

Station 6 will be receiving new Bay Doors. An OTECH student has entered the Cadet Program with WTWP.R.F.D.

Sgt. Stated Newman Court and Lancaster Village are continued problem Apartment Communities, neither one has adequate security. The significant changes since last month, Increase in Suicide Attempts.

Checking the County Website after the meeting, there are numerous agencies which do involve themselves with Suicide Prevention. Most commonly known is The Common Ground Helpline is 800-231-1127, they are trained to assist with prevention of suicide for people, teen or older, needing assistance, or perhaps you are a family member of one. Also, please don't hesitate to call 911 if you are in fear of someone wanting to take their own life. There have been numerous pieces put together by the OCHD which can be found on the County Website at www.Oakgov.com in the search bar, type suicide prevention.

***Inquiry posed to Deputy Chief, regarding costs of demo of structures damaged to a point of danger which remain standing, as well as how the insurance monies are distributed, for those who have insurance, and what occurs, in instances of no insurance and length of time it is standing, presenting a danger to our community, especially the youth.

Councilman Williams left at 5:50,

Meeting was adjourned at 6:00 P.M.

Zip Code call volume

Oct 1 - Nov 12, 2014

48340 COUNT

7 structure / cooking fires
2 car
7 dumpster/rubbish fires
76 medicals
16 traffic accidents
5 natural gas/electrical

48341

7 structure / cooking fires
0 car
5 dumpster/rubbish fires
41 medicals
3 traffic accidents
3 natural gas/electrical

48342

5 structure / cooking fires
0 car
0 dumpster/rubbish fires
72 medicals
14 traffic accidents
4 natural gas/electrical

Incidents by Incident type by Station

For dates beginning 10/1/2014 through 11/12/2014

	Fire Stations	6	7	8	Total
111 - Building fire		0	6	0	6
112 - Fires in structures other than in a building		0	0	1	1
113 - Cooking fire, confined to container		2	6	4	12
118 - Trash or rubbish fire, contained		1	0	0	1
131 - Passenger vehicle fire		0	2	0	2
150 - Outside rubbish fire, other		3	0	0	3
151 - Outside rubbish, trash or waste fire		0	4	0	4
154 - Dumpster or other outside trash receptacle fire		3	1	1	5
311 - Medical assist, assist EMS crew		2	27	1	30
320 - Emergency medical service, other		1	0	0	1
321 - EMS call, excluding vehicle accident with injury		34	92	32	159
322 - Vehicle accident with injuries		2	11	3	16
323 - Motor vehicle/pedestrian accident (MV Ped)		1	5	1	7
324 - Motor vehicle accident with no injuries		3	7	0	10
354 - Trench/below grade rescue		0	1	0	1
411 - Gasoline or other flammable liquid spill		0	0	0	1
412 - Gas leak (natural gas or LPG)		0	1	0	1
424 - Carbon monoxide incident		0	1	0	1
440 - Electrical wiring/equipment problem, other		0	1	0	1
442 - Overheated motor		0	1	0	1
444 - Power line down		1	6	1	8
445 - Arcing, shorted electrical equipment		0	1	1	2
500 - Service Call, other		0	1	0	1
510 - Person in distress, other		0	0	1	1
550 - Public service assistance, other		0	3	1	4
551 - Assist police or other governmental agency		0	1	0	1
552 - Police matter		0	1	0	1
554 - Assist invalid		2	0	0	2
561 - Unauthorized burning		6	12	6	25

Incident Type Response Summary by Station

Date Range: From 10/1/2014 To 11/12/2014

Station Selected: 6, 7, 8

Incident Type Selected: All, 1, 2, 3, 4, 5, 6, 7, 8, 9

<u>Incident Type</u> Station ID	Incident Count	Used in Ave. Resp.	Average Response Time HH:MM:SS	Total Loss	Total Value
Station: 6					
Fire	9	8	00:05:43	\$0.00	\$0.00
EMS/Rescue	44	44	00:04:50	\$0.00	\$0.00
Hazardous Condition	1			\$0.00	\$0.00
Service Call	8	3	00:11:31	\$0.00	\$0.00
Good Intent	15			\$0.00	\$0.00
False Call	6	5	00:04:45	\$0.00	\$0.00
Totals:	83	60	00:05:17	\$0.00	\$0.00
Station: 7					
Fire	19	19	00:05:20	\$50,000.00	\$50,000.00
EMS/Rescue	145	143	00:05:04	\$0.00	\$0.00
Hazardous Condition	11	11	00:05:37	\$0.00	\$0.00
Service Call	18	12	00:06:06	\$0.00	\$0.00
Good Intent	41	10	00:05:29	\$0.00	\$0.00
False Call	18	18	00:05:52	\$0.00	\$0.00
Totals:	252	213	00:05:16	\$50,000.00	\$50,000.00
Station: 8					
Fire	6	6	00:04:19	\$500.00	\$500.00
EMS/Rescue	37	36	00:04:57	\$0.00	\$0.00
Hazardous Condition	2	1	00:04:46	\$0.00	\$0.00
Service Call	8	7	00:04:47	\$0.00	\$0.00
Good Intent	6	4	00:05:15	\$0.00	\$0.00
False Call	2	2	00:08:59	\$0.00	\$0.00
Totals:	61	56	00:05:01	\$500.00	\$500.00
Total Incident Count:	396			\$50,500.00	\$50,500.00

Finance Subcommittee Meeting Report 11/3/14:



KERMIT@KERMITWILLIAMS.COM

Attendees: Council President Waterman, Councilman Holland and Councilman Williams, Finance Director Nazarko

Meeting Called to Order at 5:00 pm

2 Major issues were raised

1. The fees for the Senior Centers

The committee decided that the fee structure for groups should be as follows

Weekday: 25 dollars an hour (Minimum of 2 Hours)

Weekend: 50 dollars an hour (Minimum of 2 Hours)


- These fees are specifically for meetings that do not require additional staffing or room maintenance. i.e. a board meeting

2. Oakland County Fund Pool

MISCELLANEOUS

Memorandum

To: Pontiac City Council

From: Joseph M. Sobota, M.P.A., City Administrator 

Date: November 18, 2014

Re: Senior Center Rental Rates

The Finance Committee discussed changing the rental rates for the senior centers. Based on the discussion with the Finance Committee, the following resolution is recommended:

Whereas, the citizens of Pontiac have two senior community centers, the Bowen Center and the Ruther Petersen Center, that are being funded through a millage until 2016; and,

Whereas, the 9th Council desires to make every effort for all residents of the City of Pontiac to be able to utilize the said facilities; and,

Whereas, the 9th Council in no way wishes to change any fees or policies related to the renting of facilities for events such as weddings, receptions, parties, and fundraisers; and,

Whereas, upon review of the current rental fees, prices should be modified for Pontiac residents who are members of registered non-profit organizations looking to conduct business meetings only at either of the community centers;

Now, therefore, be it resolved that the Pontiac City Council establishes a fee of \$25.00 per hour with a minimum rate of two hours for registered non-profit organizations to conduct a business meeting, provided that an officer (i.e. President, Vice President, Secretary, Treasurer, or similar title) is a resident of the City of Pontiac;

Be it further resolved that the Pontiac City Council establishes a fee of \$35.00 per hour with a minimum rate of two hours for registered non-profit organizations to conduct a business meeting, if an officer (i.e. President, Vice President, Secretary, Treasurer, or similar title) is a resident of the City of Pontiac, and the meeting is conducted on a Saturday or Sunday;

Be it further resolved that no deposit shall be required for any business meeting;

Be it further resolved that the City Council requests the State Treasurer to approve an amendment to Order S-330 so such change in rates can be effective January 1, 2015.

RESOLUTION OF THE CITY OF PONTIAC

WHEREAS, ROBERT W. BOWENS, JR., was born in Nashville, Tennessee in 1925 to the parents of Hattie and Robert Bowens, Sr., and accepted Christ at an early age, he was a member of Christ Temple Apostolic Church in Pontiac until he departed this life on November 18, 2014 in the Battle Creek Veterans Administration Hospital; and,

WHEREAS, Bob was a man with vision...who recognized the importance of working he continuously re-invented himself and worked tirelessly to bring about positive changes for his community, he gave unselfishly of his time; he was a WWII Veteran, a retiree of the Pontiac Motor Co., an avid hunter, and a local businessman who had owned and operated a number of enterprises including: Bob's Barbershop, Cooley's General Store, The CJ Bowens Service Group, Bounty Hunter and Bowens Bail Bonds; and,

WHEREAS, Bob served on numerous local boards and authorities including: The Pontiac City Commission where he was the City Commissioner for District 1 from 1974 until 1979 and in 1987 the city senior center at Bagley and Orchard Lake Road was named in his honor; he received numerous certificates, awards and recognitions for his private and public services, including those presented by the Northern Oakland County NAACP, Pontiac Area Urban League for his political activism, he was also a life member of the Gibraltar Lodge No. 19 Prince Hall of Pontiac, Michigan.

NOW, THEREFORE, BE IT RESOLVED, though time will pass, the hearts and minds of Pontiac will not forget the man who served and proudly gave of his time and talents to our city; we take this opportunity to pay the highest tribute to **MR. ROBERT W. BOWEN, JR.,** whose love and outstanding leadership by instilling pride in good citizenship and brotherhood among men.

BE IT FURTHER RESOLVED, That the members of the Pontiac City Council and Mayor hereby extend sincere condolences to the family of **Mr. Robert W. Bowens, Jr.,** this 24th day of November, 2014.

Deirdre Waterman, Mayor

Patrice Waterman, President

Mary Pietila, President Pro-Tem

Donald Woodward, Councilman

Randolph Carter, Councilman

Mark E. Holland, Sr., Councilman

Doris Taylor-Burks, Councilwoman

Kermit Williams, Councilman

DATED: Monday, November 24, 2014

FOR INFORMATION PURPOSES

TALKING POINTS: City of Pontiac 2014-2015 Rate Increase

The Water Resources Commissioner's (WRC) office reviews the financial position of both the City of Pontiac water and sewer funds annually. The review consists of evaluating the previous year's financial statement and projecting sales, revenues and expenses for the upcoming year. Because system expenses (chemicals, electricity, labor, United Water contract operations, DWSD water supply, etc.) typically increase from year-to-year AND because infrastructure is continually aging, rate adjustments are prudent to ensure safe and reliable water and wastewater services. Items that have impacted the FY 2014-2015 rates are as follows:

1. **DECREASED SALES:**

Water and sewer sales have decreased 4%. Therefore, if costs remain the same and sales decrease, the cost per MCF must increase.

Basic Rate Calculation

$$\frac{\text{Total Estimated Cost}}{\text{Estimated Sales in MCF}} = \text{Rate (\$/MCF)}$$

2. **DWSD WATER RATE INCREASE:**

Wholesale rate required revenue charged by the Detroit Water and Sewerage Department (DWSD) has increased by 3% for water supply.

3. **United Water Rate Increase:**

Contract operator, United Water increased their contract operations fee by 3% for wastewater treatment plant operations and maintenance services.

4. **CAPITAL EXPENSE INCREASE:**

Capital expense related to system repair and replacement has continued to increase. This includes projects related to:

- a. water main replacement,
- b. meter replacement,
- c. water storage inspection and repair,
- d. booster pump station repairs,
- e. valve inspection and repair,
- f. hydrant inspection and repair,
- g. sewer replacement and rehabilitation,
- h. manhole inspection and repair and
- i. sewer televising and cleaning.

5. **BAD DEBT, WRITE-OFFS & CHARGE BACKS:**

Bad debt expenses related to uncollectable bill payments, billing write-offs and charge backs from the City of Pontiac for pension obligations have increased.

The estimated rate increase for typical user (both water and sewer) is approximately \$3.38 per month up approximately 5% from fiscal year 2013-2014.

NOTES
