



**PONTIAC CITY COUNCIL  
STUDY SESSION**

**March 2, 2017**

**6:00 p.m.**

**175th Session of the 9<sup>th</sup> Council**

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

Call to order

Roll Call

Authorization for excused absences for councilmembers

Public Comment

**AGENDA ITEMS FOR CITY COUNCIL CONSIDERATION**

1. Request for approval of the project and construction management of Structural Demolitions.
2. Request to schedule a public hearing on waiving the bid procedure for Lot 1AP.
3. Request to schedule a public hearing to approve the sale of Lot 1AP.

Adjournment

# Memorandum

To: Honorable Mayor, Council President and City Council Members

From: Michelle L. McKenzie, Purchasing Agent

Through: Jane Bais-DiSessa, Deputy Mayor

Date: February 28, 2017

Re: Project & Construction Management of Structural Demolitions

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The City advertised for bids for Project & Construction Management of Structural Demolitions. The proposals were accepted on August 29, 2016 at 2:00 pm in the office of the City Clerk and publically opened at that time.

There were two respondents to the RFP. They were:

- Atwell, LLC
- George W. Auch Co.

A three member review panel comprised of the Deputy Mayor, Deputy Community Development Director and the Purchasing Agent individually reviewed the responses. The review consisted of the following categories: Understanding of Service, Qualifications of Team, Past Performance and Fees/Costs.

The contract will be paid with Community Development Block Grant (CDBG) funds. The Consultant will manage the work of third party demolition contractors that will be selected and contracted by the City of Pontiac based upon qualifications and competitive bids. It is anticipated that more than one (1) demolition contractor and asbestos abatement contractor will be utilized to perform the physical demolition and abatement activities.

The delay in approving the contract is due to the completion of demolition batches 4A, 5A & 6A. There was also a question of the availability of funds for this contract. The panel met with both bidders to assure they could comply with the CDBG rules and with City of Pontiac guidelines. Both companies submitted excellent proposals. After much deliberation, a decision was reached. The panel felt that based on past performance and maintaining a consistency with our demolition program, that Atwell, LLC be awarded the contract.

As such, it is the recommended of the panel that the City authorizes the Mayor or Deputy Mayor to enter into a contract with the above mentioned consultant, Atwell, LLC:

*WHEREAS, the City of Pontiac advertised and received responses to a request for proposals for Project & Construction Management of Structural Demolitions on August 29, 2016 and publically opened bids; and,*

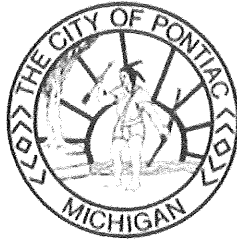
*WHEREAS, a panel reviewed the responses and met with the bidders; and,*

*WHEREAS, the most experienced and qualified bidder is being recommended for the contract; and,*

*WHEREAS, the contract will be granted to Atwell, LLC. The total funding for any and all work performed, by the contractor, under this agreement will be funded by CDBG dollars;*

***NOW, THEREFORE, BE IT RESOLVED*** that the Pontiac City Council authorize the Mayor or Deputy Mayor to enter into a contract with; Atwell, LLC for Project & Construction Management of Structural Demolitions as budgeted with CDBG funds.

**Pontiac City Council Resolution**



Be it Further Resolved, that the Pontiac City Council will schedule a public hearing on waiving the bid procedure for lot 1AP Parcel #14-29-436-024 on Thursday, March 9, 2017 at 6:00 p.m. in the City Council Chambers, located at 47450 Woodward Avenue Pontiac, Michigan 48342.

**Pontiac City Council Resolution**



Be it Further Resolved that the Pontiac City Council will schedule a public hearing to approve the sale of Lot 1AP Parcel #14-29-436-024 on Thursday, March 9, 2017 at 6:00 p.m. in the City Council Chambers, located at 47450 Woodward Avenue Pontiac, Michigan 48342.